

Ulysses Philomathic Library
Minutes of Board of Trustees Meeting
March 19, 2024

Meeting called to order 7:10pm

UPL Board members present: C.Kee, Vice President; D.Breeden, Treasurer; R.Carver, B.Gottshall, S.Perkins, S.Thomas

Members Absent: R.Montana, President; D.Higareda, Secretary; S.Anderson, M.Bertrand

Also present: L.Mielenhausen, Library Director

Public: A.Wali

Action Items:

February minutes were approved by S.Thomas, 2nd D.Breeden, unanimous

February expense report approved and motion by R.Carver, 2nd D.Breeden, unanimous

Motion to approve updates to Meeting Room Public Use Policy to clarify limits to public use of library space, notification for staff and deleting changes due to COVID that are no longer needed by B.Gottshall, 2nd C.Kee. Unanimous approval.

Motion to approve removal of these procedural documents from the policy list (as staff are responsible for implementation) – Exhibit Agreements and Melvin Community Public Use Agreement by D.Breeden, 2nd by R.Carver. Unanimous approval.

Motion to appoint A.Wali to the Board of Trustees until she can be officially voted on at the Annual meeting by S.Thomas, 2nd by D.Breeden. Unanimously approved.

Treasurer's report by L.Mielenhausen

February expenses reviewed

Director's Report by L.Mielenhausen

Circulation of physical and electronic materials both increased from February 2023.

Submitted Rosen grant reports (Summer Reading Program and Read Local Teen Book Club) and new grant applications.

IRA 'fix check' was mailed and confirmed that all funds were disbursed on February 26!!

Submitted the Tax Levy letter to the TCSD District Office (amount will be to tax cap).

Attended the NY State Library webinar about construction grants:

Possible grant for pathways project. Applications due in the fall, October?

Subcommittee (D.Higareda and L.Mielenhausen) recruiting additional members

S.Mulford assisting as staff in charge of buildings and grounds

Attended the March FLLS Directors meeting – continuing struggles at the Cortland Library.

S.Mulford getting quotes for a dedicated outlet for the new copier.

Committee reports:

Internal Committee: R.Montana absent. No report

External Committee: S.Thomas

Spring Book Sale April 18-21. There is a good supply of YA and used books. Volunteers needed.

Governance Committee: C.Kee

Two policies under consideration: a 'naming' policy, possibly added to Planned Giving Policy and clearer direction on managing stock gifts.

NEW BUSINESS

Birdhouse Build

Birdhouse Build proposed for May 11 (9A-noon), Saturday of Community Yard Sale.

Discussion: This has been a tradition of the Board. B.Gottshall volunteered to lead the organization of the event. L.Mielenhausen has an offer of some lumber. 25-30 kits needed to assemble the day of event. Volunteers will be needed for 8-10 stations (a mix of Trustees and community members). S.Mulford has supported in the past.

Discussion of nomination of Achala Wali to become a Trustee.

A.Wali has a degree in library science and extensive experience in fund raising and writing grants.

Next regular Board meeting April 16, 7pm.

Meeting adjourned 7:50pm

Minutes prepared by Susan Perkins