

Ulysses Philomathic Library
Minutes of Board of Trustees Meeting
October 17, 2023

Meeting called to order: 7:18pm

UPL Board members present: S.Knapp, President; S.Anderson, D.Breeden, D.Higareda, C.Mannino, R.Montana, S.Perkins, S.Thomas

UPL Board members absent: M.Bertrand, R.Carver, C.Kee

Also Present: L.Mielenhausen, Library Director; Brad Gottshall

Public Comments:

Action Items:

Motion made by C.Mannino to approve October agenda as presented, second by S.Perkins. No further discussion, unanimous approval.

Motion made to approve the September board minutes by C.Mannino, second by D.Breeden; no further discussion; unanimous.

Motion was made by D.Higareda to appoint Charles Brad Gottshall as trustee for remainder of the year (November & December), second by D.Breeden. No further discussion; unanimous.

Motion was made by C.Mannino and 2nd by D.Breeden, to put the following trustees on the ballot, each for a 3-yr term, beginning January 2024: S.Perkins, S.Thomas, C.Kee, C.Gottshall, D.Higareda.

Treasurer's Report by C.Mannino:

September expenses reviewed.

Review of full proposed 2024 budget will be discussed at the November IC meeting.

Sold stocks donated to UPL worth \$10,000.

Director's Report by L.Mielenhausen:

There will be a Community Outreach Day, Oct. 21 from 11am-1pm in the library. R.Montana and C.Mannino will volunteer and set up a Trustee information table.

October 3rd presented our Summer Reading Program outcomes to the Trumansburg-Ulysses Youth Commission. They fund our youth programming at \$4,000/year.

October staff meeting focused on some collection logistics.

October 11th attended a celebratory dinner for all of the teens and work site hosts who participated in the Town of Ulysses Summer Employment program (also funded by the Trumansburg-Ulysses Youth Commission).

October 13th attended the Finger Lakes Library System's Annual Meeting; was very inspired by the guest speaker, Darcy Lipp-Acord from Campbell County Public Library System in Gillette, WY. She shared information about the book challenges that library system has been dealing with and how she supports her staff through a difficult time.

Questions/Comments regarding written committee reports:

Snow removal contract in progress.

S.Perkins, Personnel Committee, reports LD has been with us 2 yrs Oct. 11. Email sent to trustees for LD performance evaluation with instructions. Trustees are asked to return evaluations by Nov. 1. Review of volunteer policy, key/passwords draft, and procedure for transferring operating funds will be discussed over the next few months.

October Book Sale made \$4,734; streamlined, student involvement, membership night changes.

Candlelight reception will be Nov. 4 at 6pm at the Presby.Church Fellowship Hall. Trustees should sign-up to bring an appetizer or dessert.

Nominating Committee Report by D.Higareda:

Recommended to the Board Brad Gottshall to be trustee. Nomination information was sent to all trustees.

B.Gottshall accepted appointment through end of year; and would be put on the trustee ballot to serve a 3-yr term starting January 2024.

New officers will be voted on at the December monthly meeting for 2024.

New Business:

Discussion to change regular November meeting from Nov 21 to Nov 14.

IC committee will meet 6pm before the Nov. 14 meeting.

Discussion of UPL Library Directors' lineage plaque

Investment policy review

Quorum policy

Next trustee meeting will be November 14 at 7:00pm in the Melvin Room.