

Ulysses Philomathic Library  
Minutes of Board of Trustees Meeting  
September 19, 2023

Meeting called to order 7:04 pm

UPL Board members present: S.Knapp, President; S.Anderson, M.Bertrand, R.Carver, D.Higareda, C.Kee, C.Mannino, R.Montana, S.Perkins, S.Thomas

UPL Board members absent: D.Breeden

Also Present: L.Mielenhausen, Library Director

Public Comments: n/a

Action Items:

Motion was made by S.Anderson to Approve Agenda, second M.Bertrand; no further discussion. Unanimous.

Motion was made by C.Mannino to approve August minutes; second by S.Thomas; not further discussion. Unanimous.

Motion was made by C.Mannino to approve the August expense reports, second by S.Anderson. Unanimous.

Motion was made by S.Anderson to transfer all funds from the Wellsley account to the Wellington account for higher earnings; second by C.Mannino. No further discussion. Unanimous.

Motion was made by C.Mannino to resend the 2014 Wellness Supplement resolution of \$1.50 and that the \$1.50 becomes part of the staff hourly rate. Second by S.Thomas. No further discussion. One absentia; unanimous.

Motion was made by R.Montana that the restricted donation of \$4,000-7,000 be used for copier/printer/scanner all-in-one machine with one-year maintenance, all by the anonymous donor. Second by M.Bertrand. No further discussion. Unanimous.

Treasurer's Report by C.Mannino:

August expenses reviewed

Discussion of investment accounts in Vanguard

Received letter from IRS and they agree with our IRA corrective actions and changes to administrative procedures. UPL can write correction checks.

Director's Report by Laura Mielenhausen:

Submitted 2024 funding request to the Trumansburg-Ulysses Youth Commission

Parking lot work began on August 30<sup>th</sup> and we reopened the lot on September 11<sup>th</sup>.

Our Summer Reading Program was a success

Submitted 2024 funding request to the Town of Ulysses.

Community Fair Day October 21

FLLS Annual Meeting Oct 13

Committee Reports:

Discussion HVAC annual maintenance contract with SureTemp

Discussion IT Sustainability & support in-house; research what other libraries are doing; R.Carver will give Admin access for Director; IT services co-person Director Review.

Discussion of salary supplement policy to staff

Continued discussion of accessible path from parking lot around south side of building.

Fall Book Sale Oct. 4-8, volunteers need

Annual meeting/Candlelight dinner Nov 4 and vote for new/continuing trustees

New Business:

Discussion of recent donation by a person who wishes to remain anonymous by R.Montana

Next regular trustee meeting is October 17 at 7pm

Meeting adjourned 8:45pm

Submitted by D.Higareda