

**ULYSSES PHILOMATHIC LIBRARY
EXHIBIT AGREEMENT**

This agreement is between _____

Currently residing at _____,

hereinafter referred to as “exhibitor” and the Ulysses Philomathic Library, hereinafter referred to as “UPL,” located at 74 E. Main Street, Trumansburg, New York.

The exhibitor shall set up an exhibit at the Ulysses Philomathic Library from
(starting date)_____ to (ending date)_____.

The exhibitor must read and fully understand the following agreement:

- The contact person is the Library Director, who may be reached at (607) 387-5623 or director@trumansburglibrary.org.
- Exhibit placement and method of display must be approved by the Library Director. Exhibits must not obscure library signage.
- Insurance to protect an exhibitor’s work while it is in the care of and on exhibit in the library is not carried by UPL. Exhibitors are encouraged to insure their own work.
- UPL accepts no liability for loss or damage of artwork being transported to or from the library, packed or unpacked, or exhibited in the library. Exhibitors understand that their work will often be unsupervised, and that the building will be open to all members of the community. The exhibitors agree not to hold UPL responsible for any damage or loss due to theft, vandalism, fire, water, wind, or other calamity while their work is on exhibit at the library.
- Exhibitors shall defend, indemnify and hold harmless UPL, its employees, officers, volunteers and directors from any and all claims, actions, demands or other proceedings for any actual or alleged injury to persons or damage to property arising from any act or omission by the exhibitors.
- UPL will not handle direct sales of artwork. Name, and contact and sale information, if applicable, must accompany the exhibit.
- Exhibitors will set up and take down their display as arranged with the Library Director. Exhibitors will pick up their work on the agreed date. The library cannot provide storage space.

- Exhibitors will provide all hanging material (e.g. heavy duty fishing line or wire). UPL will provide “S” hooks. Pictures must be hung from the picture railings. No holes are to be made in the walls or trim of the library.
- Sculpture placed on library surfaces or floors must have a stable base that is covered by protective material.
- The library will promote the exhibition through traditional media outlets and its social media channels.
- Space is available to exhibitors who wish to host an opening at the library. Arrangements must be made through the Library Director.

Exhibitor name (print) _____
 Signature _____ Date _____
 Address _____
 Phone _____ Email _____

Ulysses Philomathic Library Director
 Signature _____ Date _____

First approved as amended by Board of Trustees 04/15/03
Approved as amended by Board of Trustees 02/21/23