Ulysses Philomathic Library

Minutes of Board of Trustees Meeting

October 18, 2022

Meeting called to order 7:05pm

UPL Board members present: S.Knapp, President; D.Breeden, T.Butler, R.Carver, J.Harth, D.Higareda, C.Mannino, R.Montana

UPL Board members absent: M.Bertrand, R.Darfler

Also Present: L.Mielenhausen, Library Director, and T.Whitlow

Public Comments:

Action Items:

Approval of Agenda –Motion made by R.Montana, second J.Harth to approve agenda. Unanimous

Approval of August minutes; motion made by C.Mannino, second R.Montana. Unanimous with corrections.

Motion by C.Mannino to approve expense reports for August and September, second by R.Carver. No further discussion. Unanimous.

Motion to approve 2023 tax levy resolution made by C.Mannino, second J.Harth. No further discussion. Unanimous. See attached resolution.

Motion was made to approve M.Bertrand to have "viewing only” access to Vanguard/Endowed accounts by C.Mannino, second R.Carver. No further discussion. Unanimous

Motion was made to adopt the 2022-2026 Strategic Plan text as amended by J.Harth, second R.Montana. No further discussion. Unanimous.

Treasurer’s Report by C.Mannino:

Regarding IRA- Library Director will keep a file on employees making over $5,000 within a two-year period. More discussion re: 5%-8.7% at a later date.

Strike out discussion of possible land purchase and fees.

Director’s Report by L.Mielenhausen:

Attended the September FLLS Directors’ Meeting; Topics included NYLA funding and Open Meeting Law.

Since the Book Sale, we have received a few requests for class visits – field trips to the library. I am working with staff to create a menu of services educators can choose for their visit.

Attended a Ulysses Community Council meeting at the town hall building. This is the group with organizations that apply together for funding from the United Way.

On September 28th attended a Webinar from the **Sustainable Libraries Initiative** on how to host a **Repair Café** at your library. This is a program where people can bring their broken items and repair coaches help to mend and fix those items. I hope to offer this type of programming next year.

September 28 we welcomed Chuck Norcera from LawNY to table in our lobby, providing our patrons with resources about their services. LawNY provides free legal help on a variety of topics.

October 1 celebrated Ulysses Philomathic Library’s 21st birthday in current building. Thank you to everyone who helped out and attended this event.

Received $600 grant to fund a ten-week session of Chair Yoga programming for adults.

Committee Reports:

Director & C.Mannino discussed 2023 library draft budget

Building and Grounds reports a call needs to be made to Shur-Temp to finish punch-list; discussion of sidewalk repair and paver field around cornerstone recommendation and bluestone

Personnel- reminder to all to participate in LD one-year review

Annual association membership meeting will be Nov. 5 from 10am-12pm at the library.

Nomination Committee- two new trustees will be on ballot for 3-yr term, S.Anderson and T.Butler; also on ballot are returning trustees S.Knapp and D.Breeden each for another 3-yr term.

New Business

S.Knapp- Recap of FingerLakes annual meeting; starting Jan. 1, 2023 all board members must attend two hours of training yearly plus continue to attend one sexual harassment training yearly. Whom on the board will track this?

Discussion of enhanced insurance coverage is tabled until next meeting, additional information is needed.

9:08pm A motion was made by C.Mannino to move to Executive Session for a personnel matter. Second by R.Carver. Session included Library Director.

9:18pm Motion was made to return to regular meeting by R.Montana, second C.Mannino.

Motion was made by R.Montana, second C.Mannino to hold a Board meeting Nov.15 at 7pm. No further discussion. Unanimous.

9:34pm Motion by R.Montana, second R.Carver to adjourn. Unanimous

Submitted by Dolores Higareda