

Ulysses Philomathic Library

Minutes of Board of Trustees Meeting

June 21, 2022

Meeting called to order 7:06pm

UPL Board members present: S.Knapp, President; M.Bertrand, D.Breeden, R.Carver, R.Darfler, J.Harth, D.Higareda, C.Mannino, R.Montana

UPL Board members absent: K.Frazer has resigned

Also present: L.Mielenhausen, Library Director; Tom Butler

Public Comments:

Introduction of Tom Butler, possible trustee

Action Items:

Approval of Agenda, motion made by R.Montana, second by J.Harth to approve agenda with addition of Insurance Addendum.

Approval of minutes of April meeting, motion made by R.Darfler, second R.Montana to approve. No further discussion. Unanimous.

Approval of April and May expense reports, motion made by C.Mannino, second J.Harth to approve. No further discussion. Unanimous.

Motion was made to add a \$35 addendum to library insurance to cover, loss/damages, etc,by C.Mannino, second R.Darfler, no further discussion. Unanimous.

Motion was made to approve Circulation Policy as discussed in Internal Committee meeting by R.Montana, second C.Mannino. No further discussion. Unanimous.

Motion was made to approve Meeting Room Public Use Policy by R.Montana, second R.Darfler with changes made by Library Director. Discussion. Unanimous.

Motion was made to approve Melvin Meeting Room Public Use Agreement was made by R.Montana, second C.Mannino. Discussion. Unanimous.

Motion was made to approve Staged Reopening Plan from closure due to CoVid-19 updated June 21, 2022 made by C.Mannino, second R.Montana. Discussion, as amended, unanimous.

Motion to approve up to \$1,000 for 21st Anniversary Celebration with funds coming from Endowment made by D.Higareda, second C.Mannino. No further discussion. Unanimous.

Motion was made to appoint Tom Butler to the UPL Board of Trustees by C.Mannino, second R.Darfler. No further discussion. Unanimous.

Treasurer's Report by C.Mannino:

M.Bertrand will be assisting financial reports, etc with C.Mannino and M.Bertrand will be added to Vanguard account as a reviewer of accounts.

Discussion of yearly audit to done

Discussion of Book Bike insurance.

Discussed possibility of purchasing small plot land adjacent to the bordering J.Ulberg's property. Will continue discuss cost, realty attorney/fee, survey, etc.

Director's Report by L.Mielenhausen:

Met with other Tompkins County Library Directors to discuss possibility of applying together for grand money.

Our Local History Room is now ready for public use

Upgrading new catalog product, Polaris Vega, and will mostly be paid by FLLS, our cost will increase to \$120/annually.

Met with newly reformed UPL Anniversary/Birthday committee; working to honor and commemorate 21 years in building this fall.

Comments on written committee reports:

Update on fireplace replacement from C.Mannino; other members on committee are R.Darfler and D.Higareda

Update from C.Mannino on 21st Anniversary party and request for funds.

HVAC update R.Darfler and thank him for all his hard work.

Discussion of how many new trustees each year to off-set election year; there are currently 9 trustees.

New Business:

Invited Tom Butler to be board trustee; Tom would be placed on the Library ballot in November for a 3-year term

Save the date July 19 for a possible Special Board Meeting

Annual Dinner is set for November 5

Reminder the Volunteer/Staff picnic is July 17, 12-3pm, 6300 Waterburg Rd.