

Ulysses Philomathic Library

Minutes of Special Board of Trustees Meeting

February 22, 2022

Meeting called to order 7:03pm

UPL Board members present: S.Knapp, President; D.Breeden, M.Bertrand, R.Carver, R.Darfler, K.Frazer, D.Higareda, J.Harth, C.Mannino, R.Montana

UPL Board members absent: N/A

Also Present: L.Mielenhausen, Library Director (LD)

Action Items:

Approval of Agenda, motion made by R.Darfler, 2nd by R.Montana, approved unanimously.

Motion by C.Mannino to accept the Annual Report, 2nd K.Frazer, with amendments. No further discussion, vote is unanimous.

Motion to approve the Covid-19 Leave Policy with amendments by C.Mannino, 2nd by R.Montana. No further discussion. Unanimous.

Motion to approve the hiring of new Outreach Assistant by C.Mannino, 2nd by R.Carver, no further discussion, unanimous.

Motion to approve library closure March 25 & 26 to insulated the two small offices made by C.Mannino, 2nd by D.Breeden. After some discussion vote was carried unanimously.

Director's Report by L.Mielenhausen

Annual Report was reviewed; snapshot of 2021.

Covid-19 Leave policy discussed; changed expiration date to Aug. 31, 2022.

Discussion of new hire, Outreach Assistant, M.Dakota, for 19/hrs week; will start March 1.

Committee Report:

R.Darfler reported the two small offices are scheduled to be winterized/insulated with foam spray and because of foam outgassing and odors we will need to close the library for the work. After discussion with LD the best time to do this is closing Friday and Saturday, March 25 & 26, and Sunday will give us an extra day. After some discussion Board approved.

Motion to Adjourn 7:52pm; motion made by R.Montana, 2nd by R.Darfler; unanimous

Submitted by Dolores Higareda