

Ulysses Philomathic Library

Minutes of the Board of Trustees Meeting

August 16, 2022

Meeting called to order: 7:04pm

UPL Board members present: S.Knapp, President; M.Bertrand, D.Breeden, T.Butler, R.Carver, R.Darfler, J.Harth, D.Higareda, C.Mannino, R.Montana

UPL Board members absent: none

Also Present: L.Mielenhausen, Library Director

Public Comments:

Action Items:

Approval of Agenda: Motion made by D.Breeden, second R.Darfler to approve agenda. Unanimous

Approval of minutes of June regular meeting; motion made by D.Breeden, second J.Harth to approve. No further discussion. Unanimous.

Discussion: Add to minutes motion to approve adding insurance cost of \$35 to cover Book Bike. Unanimous.

Motion to approve expense reports for June and July was made by C.Mannino, second J.Harth. No further discussion. Unanimous.

Motion made to approve Travel reimbursement as amended and Milage Expense reimbursement policies by R.Montana, second C.Mannino. No further discussion. Unanimous.

Motion to approve updated Circulation policy by R.Montana, second J.Harth. No further discussion. Unanimous.

Motion to approve Book Endowment Program policy by R.Montana, second R.Darfler. No further discussion. Unanimous.

Motion to approve Rules of Behavior policy by R.Montana, second D.Breeden. No further discussion. Unanimous.

Motion to delete Children in the Library policy dated 2016 and replace it with above mentioned Behavior policy. No further discussion. Unanimous.

We will have to update the telephone number for Sexual Harassment policy to 800-427-2773 per NYS law. Motion to approve change made by C.Mannino, second T.Butler. Unanimous.

Motion was made to increase additional funding of \$500 for Building Celebration by C.Mannino, second D.Higareda. This brings the total allocation to \$1,500. No further discussion. Unanimous.

Director's Report by L.Mielenhausen:

July 20 attended the Community Leaders meeting; met communications manager for Cayuga Addiction Recovery Service and connected him with Meredith to coordinate library outreach to residents of that facility.

July 20 attended the FLLS Directors meeting. Interlibrary Loan is back! Also discussed Open Meeting Law, Trustee Education, and annual reports to the community.

July 21 we hosted our first Kids' Free Farmers Market with Trumansburg Harvest.

Treasurer's Report by C.Mannino:

Discussion of development money; use of unrestricted funds for professional development for Library Director. 11 staff will need corrections for IRA contributions in past; mistakes were made by old payroll/bookkeeping companies used in past.

Questions regarding written committee reports:

R.Darfler reported on possible pavillion project. After some discussion the Board voted with a show of hands for an AdHoc Committee to review the process, application and viability of said project, and report back to the Board with recommendations. Members volunteering and appointed are: D.Higareda, R.Carver, M.Bertrand, R.Montana, S.Knapp and R.Darfler as chair.

Rick also reported it has become difficult to find a mason to repair the sidewalk in front of library; it is a small job; maybe do a temporary fix.

R.Montana reported on Book Sale; scheduled for 9/14-18; encouraged trustees to sign up for a shift; Thursday and Friday are outreach for school kids; Saturday and Sunday 'pay what you want'

C.Mannion updated fireplace insert information and all agreed we should go forward.

Bird Bath Raffle will go ahead.

The Library Building Birthday Celebration will be Oct 1 and update on activities. Requested additional funding for band, etc.

Candlelight Dinner will be Zoom again and scheduled for Nov. 5.

Next regular board meeting will be October 18 at 7:00pm.

Motion to adjourn at 8:27pm made by D.Breeden, second R.Darfler; unanimous

Submitted by Dolores Higareda