

Ulysses Philomathic Library  
Minutes of Board of Trustees Meeting  
April 19, 2022

Meeting called to order: 7:01 pm

UPL Board members present: S.Knapp, President; M.Bertrand, D.Breedon, R.Carver, R.Darfler, K.Frazer, J. Harth, D.Higareda, C.Mannino, R.Montana

Also present: L. Mielenhausen, Library Director

Action Items:

Approval of Agenda: Motion made by D.Breedon, second by R.Darfler, to approve agenda. Unanimous

Approval of minutes of the February 15 regular board meeting, motion made by D.Breedon, second by R.Darfler; unanimous

Approval of minutes of the February 22 special board meeting, motion made by D.Breedon, second by R.Darfler; unanimous

Approval of minutes of the March 8 special board meeting, motion made by D.Breedon, second by R.Darfler, with minor corrections. No further discussion. Unanimous with two Abstentions: M.Bertrand, R.Carver

Approval of December 2021 regular board meeting minutes as amended with motion made by D.Breedon, second by C.Mannino, unanimous.

Motion to accept newly revised Library Card policy made by C.Mannino, second by D.Breedon; no further discussion, vote was unanimous.

Motion to accept Computer/Internet Use policy made by R.Montana, second by D.Higareda, no further discussion, vote was unanimous.

Approval of Expense Report for March, motion made by C.Mannino, second by D.Breedon, no further discussion, unanimous.

Motion was made to accept revision of Restricted Gifts Policy and Donations of Money Policy by C.Mannino, second by D.Breedon. No further discussion. Unanimous.

Treasurer's Report by C.Mannino:

Reviewed 1<sup>st</sup> quarter operating budget 2022

Director's Report by L.Mielenhausen:

Closed library March 25 and 26 for spray foam insulation.

LibData installed by Finger Lakes Library System

Attended meeting with A.Koreman, Tompkins Cty Legislator, to learn of funding opportunities

Updating library policies with R.Montana and D.Breeden

Committee Reports

5-yr Strategic Plan update by J.Harth

Association Membership update by R.Carver: reached 27% of goal through letters and newsletter

New Business:

Discussion of Robert's Rules of Order

8:14pm there was a motion to go into executive session for employee review by C.Mannino, second by D.Breeden, unanimous. At 8:22pm the executive session ended with a motion by C.Mannino, second by D.Breeden.

Motion was made to accept Laura Mielenhausen to regular employee status as she has successfully completed here introductory 6-month period and she shall receive a 5.9% increase of her regular salary back dated to April 11, 2022 by C.Mannino, second by D.Breeden. No further discussion. Unanimous. R.Montana not present.

Next regular board meeting will be June 21 at 7:00pm

Motion to adjourn at 8:26pm made by C.Mannino, second by R.Darfler; unanimous

Submitted by Dolores Higareda