HOW TO FILE FOR UNEMPLOYMENT DUE TO CORONAVIRUS (COVID-19)

NYS is waiving the 7-Day waiting period for Unemployment Insurance benefits for people who are out of work due to Coronavirus (COVID-19) closures or quarantines.

If you are filing a new unemployment insurance claim, the day you should file is based on the first letter of your last name. If your last name starts with A - F, file your claim on Monday. For last names starting with G - N, file your claim Tuesday. For last names starting with O - Z, file your claim on Wednesday. If you missed your filing day, file your claim on Thursday or Friday. Filing later in the week will not delay your payments or affect the date of your claim, since all claims are effective on the Monday of the week in which they are filed.

YOU WILL NEED:

• Your Social Security number
• Your driver license or Motor Vehicle ID card number (if you have either one)
• Your complete mailing address and zip code
• A phone number where we can reach you from 8 am - 5 pm, Monday –Friday
• Your Alien Registration card number (if you are not a U.S. Citizen and have a card)
• Names and addresses of all your employers for the last 18 months, including those in other states
• Employer Registration number or Federal Employer Identification Number (FEIN) of your most recent employer (FEIN is on your W-2 forms)
• Your copies of forms SF8 and SF50, if you were a federal employee
• Your most recent separation form (DD 214), for military service

If you cannot print web pages, have a pen and paper to copy information.

If you choose direct deposit of your weekly benefits, you need a check that has your bank routing and checking account numbers

If you do not have access to a computer, you can file by phone at: 1-888-209-8124

M-Th 8:00 am to 7:30 pm
Friday 8:00 am to 6:00 pm
Saturday 7:30 am to 8:00 pm

If you have access to the internet, begin on the NYS Department of Labor Online Services for Individuals website and remember, do not use the “BACK” button on your browser while completing this process

https://applications.labor.ny.gov/IndividualReg/
Online Services For Individuals

File a new unemployment insurance claim here. This is only for new unemployment insurance claims. If you already have a claim, please use the NY.gov sign in below to make weekly certifications or to view your claim information.

See the NY Hire Now website if you’re looking for a job. There are immediate openings in key industries throughout New York State.
The NYS Department of Labor is hiring! Read about our current job openings.

Use your NY.gov ID to sign in to your online account with the Department of Labor or create a new account in the NY.gov ID box to the left.

If you are a business user, go to Employer Online Services sign in

IMPORTANT: Please do NOT use the "BACK" button on your browser when using Online Services.

With an online account, you can...

If you already have an NY.gov ID...

If you do not have an NY.gov ID...

Still need help?

Important Reminders

Create NY.gov Account

When the site opens, sign in OR create an account
Unemployment Insurance / JobZone Account Portal

Use your NY.gov ID to sign in to your online account with the Department of Labor or create a new account in the NY.gov ID box to the left.

If you are a business user, go to Employer Online Services sign in.

IMPORTANT: Please do NOT use the "BACK" button on your browser when using Online Services.

- With an online account, you can...
- If you already have an NY.gov ID...
- If you do not have an NY.gov ID...
- Still need help?
- Important Reminders

For the best performance with this application, please use one of these:
- Internet Explorer 10+
- Firefox (latest version)
- Chrome (latest version)
- Opera (latest version)
- Safari (Mac)

Other browsers may have compatibility issues.
Once you are signed in, select UNEMPLOYMENT INSURANCE (lower righthand portion of the page)
On the Unemployment Insurance page you’ll need to enter your Social Security number.

Unemployment Insurance Claimant Information

You might have to enter your Social Security Number (SSN) more than once because when we process your initial application for UI benefits, we also verify that your SSN is correct and really yours. This step ensures your protection from identity theft. Once your application is successfully processed and you sign in with a NY.GOV ID, you will not have to enter your SSN again.

UI Claimant

Social Security Number

Confirm Social Security Number

Submit

Cancel and Return
The next page will ask for some personal information to verify your identity. You will need your PIN number to sign in later. Keep it simple, keep it safe. Don’t forget to click this too!
You’ve now reached the page where you can FILE A CLAIM

Once you’re done, check out “After You’ve Applied For Unemployment: Frequently Asked Questions”

https://labor.ny.gov/ui/claimantinfo/onceyouhaveappliedfaq.shtm