

BOOK ENDOWMENT PROGRAM POLICY
ULYSSES PHILOMATHIC LIBRARY

The Book Endowment Program was established in 1987 by our Library Trustees. Integral to this program was the establishment of a book endowment fund. The Book Endowment Program exists to help stabilize the Library's book budget and to honor people who are important to the donor or to the community. One-time gifts of \$300 or more enable the library to annually dedicate a new book purchase to the honoree. Book selections for annual dedications are made by the library staff. The fund grows by the addition of new endowment donations and by being wisely invested. Ask the Director or a member of the Board of Trustees for more details.

Book endowments and memorial donations will be recognized with a name plate acknowledging the honored person or group. When the book is removed from the collection, the identifying name plate will be removed or covered.

The library maintains two loose-leaf notebooks available for patron perusal. Ask at the circulation desk for their location. The biographical notebook contains information about the endowments and honorees to date. The endowment record notebook lists the book titles dedicated each year to each of the honorees.

First approved by Board of Trustees 11/16/10

Approved as amended by Board of Trustees 10/18/16

Last reviewed by Policy Committee 04/26/16